

Schedule of duties of Community Pastor

To be responsible for carrying out the duties assigned by the elders of Greenview Church, and to discharge the duties of the office, more specifically:

1. Set the overall church vision and strategy for local evangelism

This would include:

- a) defining a clear vision and strategy for Greenview Church evangelism and have this approach agreed by the elders¹
- b) review periodically and adjust as necessary

2. Communicate and inspire others in evangelistic vision

- a) communicating the evangelistic vision regularly, effectively and passionately to the church, seeking to raise the evangelistic temperature
- b) keeping evangelism on the church's prayer radar and liaising with chairpersons on Sundays and Thursdays, as well as Community Groups, to that end
- c) meeting with church members socially with the aim of encouraging them in their witness

3. Doing the work of an evangelist

This would include:

- a) prioritising opportunities to spend time with non-Christians, either inside or outside the orbit of Greenview Church
- b) doing personal one-to-one evangelism, using materials like Word 121 or Christianity Explored
- c) sharing the gospel at events in Greenview, including in some services and on other occasions in the wider community as opportunities allow

4. Creating a church evangelism plan each year

This would include:

- a) devising a plan for church evangelism on a yearly basis - this may include church events but also personal envisioning members for personal evangelism in that year
- b) collaborating with the pastor regarding the main outreach services of the year - eg. Easter and Christmas
- c) suggesting how we might bring a more evangelistic edge to our weekly services

¹ ie. the 'go' and make disciples element of our our church vision.

5. Helping church ministries think evangelistically

This would include:

- a) building relationships with ministries in the church and seeking to encourage them to look outward in their ministry
- b) being involved (as requested) in evangelistic elements of current ministries (eg. Tots might have an evangelistic 'talk' once a year)

6. Training church members in evangelism

This would include:

- a) personally running courses/seminars/ book groups that would equip the congregation in witnessing (eg. showing church members how to use the Word One to One)
- b) proposing material for Community Groups, monthly seminars or sermon series on an evangelism theme
- c) being aware of conferences that church members could attend on evangelism and promoting

7. Being a link to the Pollokshaws/Shawlands Community

This would include:

- a) becoming known locally in the area and getting to know key people and things going on
- b) trying to make connections with local schools as opportunities allow

8. Holiday Bible Club

This would include:

- a) being the main organiser of the summer Holiday Bible Club each year²
- b) being responsible for recruiting a team and ensuring the smooth running of the week
- c) considering how parents might be reached both during the week and beyond

9. Considering new opportunities

This would include:

- a) reviewing current approaches to outreach and asking hard questions about whether these are still fit for purpose
- b) having an eye to new opportunities that the church may take to share the gospel
- c) getting any new initiative off the ground and trying to establish a team to run it longer term

10. Staff team involvement

This would include:

- a) meeting with other staff on a set day of the week for communication, mutual support and prayer
- b) making suggestions to the elders (formally or informally) about ways to further develop evangelism in the church

² note: some aspects of the Holiday Bible Club might be delegated (Eg. the Community Pastor would not always need to be giving the talks every year)

- c) meeting monthly with the pastor (line manager) for review and support - except in the month of July. Receiving an annual review before the summer holidays each year.

11. Other duties

- you may be occasionally asked to perform other duties from time to time to aid the smooth operation of church life, including the completion of some administrative functions and help with other practical matters.

12. Role as an elder and wider pastoral duties (pending period of review)

It is envisaged that within twelve months, the Community Pastor will join the eldership team formally. This would include:

- a) being an elder in Greenview church and meeting the qualifications necessary for that task
- b) attending elders meetings and taking on some general elders duties, with evangelism being the primary area of responsibility
- c) being involved in some pastoral situations as may occasionally be required
- d) the Community Pastor will have some limited preaching involvement (no more than once a month) - this should not be a major time focus
- e) the Community Pastor will lead Sunday services and prayer meetings on a regular basis.
- f) the Community Pastor will ideally not lead a Community Group, but may occasionally be called to lead another group as needed

Summary of Expected Duties	
Duty	Typical Hours/ week
Personal evangelism	7
Supporting existing outreach opportunities (eg. Cafe / Tots etc)	7
Pollokshaws / Shawlands/local	5
New opportunities	5
Social time with church members with intention of encouraging witness	4
Preparation for leading/speaking	3
Training church in evangelism	2
Elder responsibilities	2
Greenview staff time	2
Reading and personal development	2
Vision/strategy for evangelism	1
Total	40

Essential qualities for the role

1. A known track record of Christ-like character, meeting the qualifications for an elder.
2. A compassionate heart for lost people and a desire to see them come to a knowledge of the truth.
3. An excellent grasp of the gospel and an ability to communicate it clearly in a 21st-century context.
4. A biblical theology of evangelism, having a healthy understanding of areas like God's sovereignty, human responsibility and prayer, as these feed into our view of evangelism.
5. Strong people skills - including good conversational skills, an ability to handle conflict, understanding a range of people and personalities and how to relate to them.
6. Public speaking abilities - although preaching is not a central part of the role, the individual should be able to preach the gospel in a variety of contexts and communicate well in a public setting.
7. Organisational abilities in planning events.
8. Excellent self-discipline and being a self-starter in a role that will require much initiative.
9. A pastoral heart and a concern for believers as well as those outside the church family.

Desirable qualities for the role

1. Experience and competence in leading teams of people.
2. Theological training at a reputable evangelical institution.
3. Evidence of being able to start new initiatives and having the boldness to step out in faith with new initiatives.
4. Having been an elder previously.